



PURCHASE POLICY

Prepared By

Internal Quality Assurance Cell (IQAC)

Ganga Institute of Technology and Management, Kablana (Jhajjar)

Approved by AICTE, Affiliated to M D University Rohtak, recognized under section 2(f) of UGC Act, 1956

PURCHASE POLICY

PURCHASE COMMITTEE

Purchase Committee is a group of designated staff established for independent review and evaluation of purchasing documentation whose main objective is to recommend the most appropriate supplier or service provider based on price, quality, stock availability, references, credentials etc. Purchase Committee (PC) is established and managed by a senior Faculty in the Institute with the responsibility for the successful outcome of the evaluation process under the guidance of the Director.

Objectives:

- To ensure that equipment / accessories are procured through standard procedure including major & minor purchases of the institution.
- To prepare the annual procurement plan of the institution.
- To provide support to the department HODs/Lab In-charge Faculty members for procurement of goods / services in efficient, economic & transparent manner.
- To support the Finance Committee to allocate the required fund and its optimal utilization.

Prepared by: 

Coordinator –IQAC

