

An ISO 9001-2008 Certified Institute



**GITAM**

# GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT

Approved by AICTE, Ministry of Education, New Delhi, Recognized under section 2(f) of UGC Act, 1956  
Affiliated to Maharshi Dayanand University, Rohtak ('A+' Grade University Accredited by NAAC) and HSBTE, Panchkula

Reference No. GITAM/

Date.....

**Query 2.2.2:** Provide the appointment letter of MR. VISHAL MR. VIVEK KUMAR MS. LALINA MS. MAHAJABEENA AKHTER MS. MANJU MS. PRITI MR. BHOOP SINGH MR. JITENDER KUMAR MR. PRAVEEN KUMAR MR. RAJKUMAR RUHIL MR. RAVINDER for year 2020-21.

**Response:**

The appointment orders of MR. VISHAL MR. VIVEK KUMAR MS. LALINA MS. MAHAJABEENA AKHTER MS. MANJU MS. PRITI MR. BHOOP SINGH MR. JITENDER KUMAR MR. PRAVEEN KUMAR MR. RAJKUMAR RUHIL MR. RAVINDER for year 2020-21 are provided.



Kablana, Bahadurgarh-Jhajjar Road, Distt. Jhajjar, Delhi NCR, Haryana-124104

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## Summary

### 2.2.2 - Student full time teacher ratio

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# GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT

Approved by AICTE, New Delhi, Affiliated to Maharshi Dayanand University, Rohtak and HSBTE, Panchkula

Date 24.09.2017

Reference No. GITAM/Appointment/2019

Subject: Appointment Order: Mr. Vishal

Ref: With reference to your application for the post of Assistant Professor and subsequent interview, we are pleased to appoint you as Assistant Professor in the Department of Electronics & Communication Engg. in our Institute at a monthly salary of Rs. 17012/- subject to the following terms and conditions.

## 1. PROBATION

You will be under probation for a period of twelve months. This period may be extended at the discretion of the Management depending upon your capability, performance and conduct.

## 2. JOB RESPONSIBILITY

- Teaching
- Counseling
- Student assessment and evaluation
- Assisting and Counseling the students in developing their career
- Maintaining the dignity and goodwill of the Institute
- Co-curricular and Extra Curricular activities
- Conducting tests and examination
- Assisting the College Administration
- Duties assigned by your superior
- Any other duties as and when assigned by the authorities of the Institution.

## 3. COMMITMENT & ACCOUNTABILITY

You are required to strive for providing good results in the subject you teach.

## 4. SUBMISSION OF CERTIFICATES

You are required to produce at the time of joining, all the originals of the degrees and documents for verification with photocopies for records in support of the particulars pertaining to your date of birth and experience as mentioned by you in your application form and three copies of your recent passport size photograph.

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## 5. OTHER RULES AND REGULATIONS

- (a) You shall be governed by the laws and bye-laws of the Institute.
- (b) You shall observe the rules and regulations of the Institution in force from time to time.
- (c) You shall work with utmost sincerity to your profession and be loyal to the Institution.
- (d) You shall maintain cordial relationship with your superiors, colleagues and students.
- (e) You would be regular and punctual to your duty.
- (f) You shall not resign your job in the middle of the semester.
- (g) Medical fitness certificate will be submitted within 15 days of the issue of this appointment letter.
- (h) In case you decide to leave Ganga Institute of Technology & Management and take up the assignment with any other collage/Institution, you will have to obtain an NOC from Ganga Institute of Technology & Management before you apply for the same.
- (i) You will be entitled to casual-cum-sick leave as per the provision of the service conditions for such appointments of the institute from time of time.
- (j) You will not take any teaching/coaching work in any other organization outside the GITAM.

## 6. TERMINATION OF SERVICE

- (a) Your services can be terminated without any notice if your work and conduct during probation are not found satisfactory
- (b) Your services can be terminated even after the confirmation by giving one month's notice by either side or salary in lieu thereof.
- (c) The management reserves the right to accept your resignation with effect from such a date as it may deem fit even before the expiry of the period of notice given by you.

**Note:** You may join your services within fifteen days of issue of this letter.



  
Authorized Signatory

**GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT**  
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20 Km. Milestone, Jhajjar-Sahadurgarh Road, Kabilana  
District Jhajjar, Haryana, PIN: 124104

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# GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT

Approved by AICTE, New Delhi, Affiliated to Maharshi Dayanand University, Rohtak and HSBTE, Panchkula

Reference No. GITAM/Appointment/2012

Date 28.07.2012

**Subject: Appointment Order: Mr. Vivek Kumar**

Ref: With reference to your application for the post of Assistant Professor and subsequent interview, we are pleased to appoint you as Assistant Professor in the Department of Electronics & Communication Engg. in our Institute at a monthly salary of Rs 38934/- subject to the following terms and conditions.

## 1. PROBATION

You will be under probation for a period of twelve months. This period may be extended at the discretion of the Management depending upon your capability, performance and conduct.

## 2. JOB RESPONSIBILITY

- Teaching
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## 4. SUBMISSION OF CERTIFICATES

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5. **OTHER RULES AND REGULATIONS**

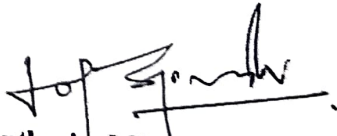
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- (g) Medical fitness certificate will be submitted within 15 days of the issue of this appointment letter.
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- (i) You will be entitled to casual-cum-sick leave as per the provision of the service conditions for such appointments of the institute from time of time.
- (j) You will not take any teaching/coaching work in any other organization outside the GITAM.

6. **TERMINATION OF SERVICE**

- (a) Your services can be terminated without any notice if your work and conduct during probation are not found satisfactory
- (b) Your services can be terminated even after the confirmation by giving one month's notice by either side or salary in lieu thereof.
- (c) The management reserves the right to accept your resignation with effect from such a date as it may deem fit even before the expiry of the period of notice given by you.

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Approved by AICTE, New Delhi, Affiliated to Maharshi Dayanand University, Rohtak and HSBTE, Panchkula

Reference No. GITAM/Appointment/2013

Date: 31.08.2013.

**Subject: Appointment Order: Ms. Lalina**

Ref: With reference to your application for the post of Assistant Professor and subsequent interview, we are pleased to appoint you as Assistant Professor in the Department of Electronics & Communication Engg. in our Institute at a monthly salary of ₹25757 subject to the following terms and conditions.

## 1. PROBATION

You will be under probation for a period of twelve months. This period may be extended at the discretion of the Management depending upon your capability, performance and conduct.

## 2. JOB RESPONSIBILITY

- Teaching
- Counseling
- Student assessment and evaluation
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- Co-curricular and Extra Curricular activities
- Conducting tests and examination
- Assisting the College Administration
- Duties assigned by your superior
- Any other duties as and when assigned by the authorities of the Institution.

## 3. COMMITMENT & ACCOUNTABILITY

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## 4. SUBMISSION OF CERTIFICATES

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5. **OTHER RULES AND REGULATIONS**

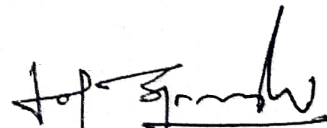
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# GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT

Approved by AICTE, New Delhi, Affiliated to Maharshi Dayanand University, Rohtak and HSBTE, Panchkula

Reference No. GITAM/ Appointment / 2019

Date 24.08.2019

**Subject: Appointment Order: Ms. Mahajabeena Akhter**

Ref: With reference to your application for the post of Assistant Professor and subsequent interview, we are pleased to appoint you as Assistant Professor in the Department of Electronics & Communication Engg in our Institute at a monthly salary of Rs 22000/- subject to the following terms and conditions.

## 1. PROBATION

You will be under probation for a period of twelve months. This period may be extended at the discretion of the Management depending upon your capability, performance and conduct.

## 2. JOB RESPONSIBILITY

- Teaching
- Counseling
- Student assessment and evaluation
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## 6. TERMINATION OF SERVICE

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**Note:** You may join your services within fifteen days of issue of this letter.



  
Authorized Signatory

**GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT**  
Approved by: AICTE & Affiliated to M.D. University, Rohtak  
20 Km. Milestone, Jhajar-Bahadurgarh Road, Kablana  
District Jhajar, Haryana, PIN: 124104



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GITAM

# GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT

Approved by AICTE, New Delhi, Affiliated to Maharshi Dayanand University, Rohtak and HSBTE, Panchkula

Reference No. GITAM/Appointment/2018

Date 30.06.2018

**Subject: Appointment Order: Ms. Manju**

Ref: With reference to your application for the post of Assistant Professor and subsequent interview, we are pleased to appoint you as Assistant Professor in the Department of Electronics & Communication Engg. in our Institute at a monthly salary of Rs 21600/- subject to the following terms and conditions.

## 1. PROBATION

You will be under probation for a period of twelve months. This period may be extended at the discretion of the Management depending upon your capability, performance and conduct.

## 2. JOB RESPONSIBILITY

- Teaching
- Counseling
- Student assessment and evaluation
- Assisting and Counseling the students in developing their career
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- (h) In case you decide to leave Ganga Institute of Technology & Management and take up the assignment with any other collage/Institution, you will have to obtain an NOC from Ganga Institute of Technology & Management before you apply for the same.
- (i) You will be entitled to casual-cum-sick leave as per the provision of the service conditions for such appointments of the institute from time of time.
- (j) You will not take any teaching/coaching work in any other organization outside the GITAM.

## 6. TERMINATION OF SERVICE

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- (b) Your services can be terminated even after the confirmation by giving one month's notice by either side or salary in lieu thereof.
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**Note:** You may join your services within fifteen days of issue of this letter.



  
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# GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT

Approved by AICTE, New Delhi, Affiliated to Maharshi Dayanand University, Rohtak and HSBTE, Panchkula

Reference No. GITAM/Appointment/2018

Date 30.03.2018

**Subject: Appointment Order: Ms. Priti**

Ref: With reference to your application for the post of Assistant Professor and subsequent interview, we are pleased to appoint you as Assistant Professor in the Department of Electronics & Communication Engg. in our Institute at a monthly salary of Rs 21600/- subject to the following terms and conditions.

## 1. PROBATION

You will be under probation for a period of twelve months. This period may be extended at the discretion of the Management depending upon your capability, performance and conduct.

## 2. JOB RESPONSIBILITY

- Teaching
- Counseling
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# GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT

Approved by AICTE, New Delhi, Affiliated to Maharshi Dayanand University, Rohtak and HSBTE, Panchkula

Reference No. GITAM/Appointment/2014

Date 02.08.2014

**Subject: Appointment Order: Mr. Dheeraj Singh**

Ref: With reference to your application for the post of Assistant Professor and subsequent interview, we are pleased to appoint you as Assistant Professor in the Department of Mechanical Engineering in our Institute at a monthly salary of ₹30000 subject to the following terms and conditions.

## 1. PROBATION

You will be under probation for a period of twelve months. This period may be extended at the discretion of the Management depending upon your capability, performance and conduct.

## 2. JOB RESPONSIBILITY

- Teaching
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Approved by AICTE, New Delhi, Affiliated to Maharshi Dayanand University, Rohtak and HSBTE, Panchkula

Reference No. GITAM/Appointment/2014

Date: 02.08.2014

**Subject: Appointment Order: Mr. Jitender Kumar**

Ref: With reference to your application for the post of Assistant Professor and subsequent interview, we are pleased to appoint you as Assistant Professor in the Department of Mechanical Engineering in our Institute at a monthly salary of Rs 30000/- subject to the following terms and conditions.

## 1. PROBATION

You will be under probation for a period of twelve months. This period may be extended at the discretion of the Management depending upon your capability, performance and conduct.

## 2. JOB RESPONSIBILITY

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- Student assessment and evaluation
- Assisting and Counseling the students in developing their career
- Maintaining the dignity and goodwill of the Institute
- Co-curricular and Extra Curricular activities
- Conducting tests and examination
- Assisting the College Administration
- Duties assigned by your superior
- Any other duties as and when assigned by the authorities of the Institution.

## 3. COMMITMENT & ACCOUNTABILITY

You are required to strive for providing good results in the subject you teach.

## 4. SUBMISSION OF CERTIFICATES

You are required to produce at the time of joining, all the originals of the degrees and documents for verification with photocopies for records in support of the particulars pertaining to your date of birth and experience as mentioned by you in your application form and three copies of your recent passport size photograph.

5. **OTHER RULES AND REGULATIONS**

- (a) You shall be governed by the laws and byc-laws of the Institute.
- (b) You shall observe the rules and regulations of the Institution in force from time to time.
- (c) You shall work with utmost sincerity to your profession and be loyal to the Institution.
- (d) You shall maintain cordial relationship with your superiors, colleagues and students.
- (e) You would be regular and punctual to your duty.
- (f) You shall not resign your job in the middle of the semester.
- (g) Medical fitness certificate will be submitted within 15 days of the issue of this appointment letter.
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- (i) You will be entitled to casual-cum-sick leave as per the provision of the service conditions for such appointments of the institute from time of time.
- (j) You will not take any teaching/coaching work in any other organization outside the GITAM.

6. **TERMINATION OF SERVICE**

- (a) Your services can be terminated without any notice if your work and conduct during probation are not found satisfactory
- (b) Your services can be terminated even after the confirmation by giving one month's notice by either side or salary in lieu thereof.
- (c) The management reserves the right to accept your resignation with effect from such a date as it may deem fit even before the expiry of the period of notice given by you.

**Note:** You may join your services within fifteen days of issue of this letter.



  
Authorized Signatory

**GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT**  
Approved by: AICTE & Affiliated to M.D. University, Rohtak  
20 Km. Milestone, Jhajjar-Bahadurgarh Road, Kablana  
District Jhajjar, Haryana, PIN: 124104



An ISO 9001-2008 Certified Institute

GITAM

# GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT

Approved by AICTE, New Delhi, Affiliated to Maharshi Dayanand University, Rohtak and HSBTE, Panchkula

Reference No. GITAM/ Appointment/2021

Date 26.03.2021

Subject: Appointment Order: Mr. Praveen Kumar

Ref: With reference to your application for the post of Assistant Professor and subsequent interview, we are pleased to appoint you as Assistant Professor in the Department of Fire Technology & Safety Engg. in our Institute at a monthly salary of ₹21500/- subject to the following terms and conditions.

## 1. PROBATION

You will be under probation for a period of twelve months. This period may be extended at the discretion of the Management depending upon your capability, performance and conduct.

## 2. JOB RESPONSIBILITY

- Teaching
- Counseling
- Student assessment and evaluation
- Assisting and Counseling the students in developing their career
- Maintaining the dignity and goodwill of the Institute
- Co-curricular and Extra Curricular activities
- Conducting tests and examination
- Assisting the College Administration
- Duties assigned by your superior
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## 3. COMMITMENT & ACCOUNTABILITY

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Tele Fax - 01251-239488, M.: 8684000891, 892, 893, 9654292946 | Visit us at [www.gangainstitute.com](http://www.gangainstitute.com), E-mail - gitmkablana@gmail.com

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## 5. OTHER RULES AND REGULATIONS

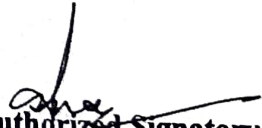
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## 6. TERMINATION OF SERVICE

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GITAM

# GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT

Approved by AICTE, New Delhi, Affiliated to Maharshi Dayanand University, Rohtak and HSBTE, Panchkula

Reference No. GITAM/ Appointment/2017

Date: 31.12.2017

Subject: Appointment Order: Mr. Raj Kumar Ruhil

Ref: With reference to your application for the post of Assistant Professor and subsequent interview, we are pleased to appoint you as Assistant Professor in the Department of Fire Technology & Safety Engg. in our Institute at a monthly salary of RS 16498/- subject to the following terms and conditions.

## 1. PROBATION

You will be under probation for a period of twelve months. This period may be extended at the discretion of the Management depending upon your capability, performance and conduct.

## 2. JOB RESPONSIBILITY

- Teaching
- Counseling
- Student assessment and evaluation
- Assisting and Counseling the students in developing their career
- Maintaining the dignity and goodwill of the Institute
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## 6. TERMINATION OF SERVICE

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**Note:** You may join your services within fifteen days of issue of this letter.



  
Authorized Signatory

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GITAM

# GANGA INSTITUTE OF TECHNOLOGY & MANAGEMENT

Approved by AICTE, New Delhi, Affiliated to Maharshi Dayanand University, Rohtak and HSBTE, Panchkula

Reference No. GITAM/ Appointment/2018

Date. 18.08.2018

**Subject: Appointment Order: Mr. Ravinder**

Ref: With reference to your application for the post of Assistant Professor and subsequent interview, we are pleased to appoint you as Assistant Professor in the Department of Civil Engrg. in our Institute at a monthly salary of ₹27000 subject to the following terms and conditions.

## 1. PROBATION

You will be under probation for a period of twelve months. This period may be extended at the discretion of the Management depending upon your capability, performance and conduct.

## 2. JOB RESPONSIBILITY

- Teaching
- Counseling
- Student assessment and evaluation
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