

**Proforma for Affiliation to Haryana State Board of Technical Education  
Bays 7-12, Sector-4, Panchkula-134112**

- 1. To be filled by Existing Polytechnic Institutions offering diploma engineering program seeking extension of affiliation for 2018-19.**
- 2. Please provide the actual information, if any information found false/incorrect may lead to disaffiliation of the Institute from HSBTE**

**INSTITUTE CODE: 189**

**PART-A: GENERAL INFORMATION**

<b>Society / Trust / Company (U/S 25)</b>	
Name & Address of the Society / Trust / Company (U/S 25 of Companies Act, 1956):	Pawan Ganga Educational Society
Complete Postal address:	4/12, East Punjabi Bagh, New Delhi, India
Society / Trust / Company Registration Number	S-20504/1989
Date of Registration / Place of Registration	30.10.1989/Registrar of Societies, Govt. of NCT of Delhi, Delhi
Name of the Chairman / President of the Society / Trust / Company	Shri Bharat Gupta
STD code & Telephone No. (LL) Mobile No.	011-42460997 9654292938
Fax No.	011-28313117
E-mail	<a href="mailto:chairman@gangagroupofinstitutions.com">chairman@gangagroupofinstitutions.com</a>
<b>Institution</b>	
Name of the Institution run by the Trust / Society / Company:	Ganga Institute of Technology and Management
Complete Postal address:	<b>20<sup>th</sup> Mile Stone, Vill- Kablana, Bahadurgarh-Jhajjar Road, Distt- Jhajjar, Haryana</b>
STD code & Telephone No. (LL) Mobile No.	01251-239489 8684000901,08395953936
Fax No.	01251-239488
E-mail	<a href="mailto:gitmkablana@gmail.com">gitmkablana@gmail.com</a> , <a href="mailto:director@gangainstitute.com">director@gangainstitute.com</a>
Type of the Institute (Write the appropriate one)	Private (Enclose copy of Registration documents of Society/Trust) / Any other (Specify)
Year of starting of the Institute	2008

**Signature of the Principal/ Head of the Institution**

Name of the Principal of the Institute	Prof. (Dr.) Aman Aggarwal
Qualifications	B.E,M.E,Ph.D.
Date of Joining of the Institute	01.03.2014
Contact Nos. (LL with STD Code / Mobile No.)	8684000901
E-mail	<a href="mailto:gitmkablana@gmail.com">gitmkablana@gmail.com</a> , <a href="mailto:director@gangainstitute.com">director@gangainstitute.com</a>

**PART-B: DETAILS OF THE LAND**  
**(Attach copy of all the land documents / NOC's)**

Classification of the Permanent Site (Please tick the applicable one & attach documents issued by the competent authority)	Mega / Metro	Urban <input checked="" type="checkbox"/>	Non-Urban <input checked="" type="checkbox"/>
	Town and Country Planning Dept.		
	Development Authority		
	State Revenue Authority		
Land (Area in acres)	3.96		
Ownership of Land (Please tick the applicable one)	Government	Trust	Society
	Govt. Leased	<input checked="" type="checkbox"/> Owned	Company (U/S 25)
Resolution of Society for use of ear marked Land for establishment of Polytechnic	<b>Already submitted</b>		
No encumbrances certificate (contiguous-in single patch)	<b>Already submitted</b>		
Change of Land Use Certificate (CLU) (Please tick the competent issuing authority & attach documents)	Town and Country Planning Dept.		
	Development Authority		
	Municipal Authority <input checked="" type="checkbox"/>		
	Revenue Authority		
Khasra Plan / Master Plan (Please tick the competent issuing authority & attach documents)	Town and Country Planning Dept.		
	Development Authority		
	Revenue Authority		
Site Plan (Please tick the competent issuing authority & attach documents)	Town and Country Planning Dept.		
	Development Authority		
	Revenue Authority		
	Municipal Authority <input checked="" type="checkbox"/>		
Building Plan (Please tick the competent issuing authority & attach documents)	Total built-up area		
	Development Authority		

**Signature of the Principal/ Head of the Institution**

	Revenue Authority Municipal Authority ✓
Occupancy certificate (Please tick the competent issuing authority & attach documents)	Rural area: Tehsildar ✓ Urban area: Municipal Corporation / Municipal Committee / HUDA
Structural stability certificate issued by Registered Structural Engineer (applicable in case where occupancy certificate is more than 30 years old)	NA
Access to the site (National Highway/ State Highway/ Village Road/ Kacha Road and Permission from competent authority to use)	Yes
NOC from Local Fire Service Authorities (to ensure fire and life safety measures)	Yes
Whether Earth leakage circuit breaker (ELCB) provided?	Yes
Whether Ramp provided for <i>Divyang</i> for easy access to and evacuation from the building?	Yes
Whether any High tension electric line pass across the premises?	No

### PART- C: APPROVAL STATUS OF THE INSTITUTE

(for the previous session; attach copy of all the approval/affiliation letters)

Approving authority	Letter Number	Date	Annexures
Copy of AICTE approval letter	<b>F.No.North-West/1-3514179391/2018/EOA</b>	<b>10/04/2018</b>	<b>Please refer Annexure-1</b>
Copy of PCI approval letter (if applicable)	<b>NA</b>	<b>NA</b>	<b>NA</b>
Copy of NCHMCT approval letter (if applicable)	<b>NA</b>	<b>NA</b>	<b>NA</b>
Copy of last affiliation letter of HSBTE	<b>66</b>	<b>15/05/2017</b>	<b>Please refer Annexure-2</b>
Copy of NOC of State Government	<b>NA</b>	<b>NA</b>	<b>NA</b>

### PART-D: ORGANIZATION, GOVERNANCE AND ADMINISTRATION

#### 1. Constitution of BOG with detailed qualification, experience of all the members

**NOTE:** 1. Provide the details of all the members as per **Annexure –A**

2. At least two meetings shall be held in a year

Signature of the Principal/ Head of the Institution

Is BOG constituted as per AICTE/ PCI / HSBTE Norms? Yes

NAME AND ADDRESS OF THE MEMBERS OF THE GOVERNING BODY AS PER THE COMPOSITION PRESCRIBED BY AICTE								
S. No	Name	Position	Qualification	Present Professional position / Occupation	Telephone Numbers	E-mail	Address	
01.	Sh. Bharat Gupta	Chairman	B.com, M.sc, GFMB	Educationist	9654292938	<a href="mailto:chairman@gangagrouofinstitutions.com">chairman@gangagrouofinstitutions.com</a>	4/12, East Punjabi Bagh, New Delhi-110026	
02.	Ms. Rachita Garg	Vice – Chairperson	BMS, MSEL	Educationist	9654292910	<a href="mailto:vicechairperson@gangagroupofinstitutions.com">vicechairperson@gangagroupofinstitutions.com</a>	4/12, East Punjabi Bagh, New Delhi-110026	
03.	Prof. Aman Aggarwal	Member Secretary	B.E., M.E., Ph.d	Director	8684000901	<a href="mailto:aman_aggarwal@rediggmail.com">aman_aggarwal@rediggmail.com</a>	59-R, Model Town, Sonipat, Haryana	
04.	Prof. Rakesh Rajpal	Members	Ph.D, M.Tech, B.E	Teaching	8684000904	<a href="mailto:Rajpal.rakesh@gmail.com">Rajpal.rakesh@gmail.com</a>	Sai Das Colony, Rohtak, Haryana	
05.	Arch. Amit Garg		M.Arch, B.Arch	Director (GIATP)	9654292905	<a href="mailto:giakablana@gmail.com">giakablana@gmail.com</a>	122-Arjun Nagar, Safdurjang Enclave, New Delhi-110029	
06.	Dr. Geeta Prabha		Ph.D, M.Phil, M.ed, M.A	Director (GIE)	8684000935	<a href="mailto:geetaaoffice@gmail.com">geetaaoffice@gmail.com</a>	2049, New Hooda Colony, sector-I, Rohtak	
07.	Dr. Neetu Sharma		Ph.D, M.E., B.E.	Teaching	9315577795	<a href="mailto:Hod.cse@gangainstitute.com">Hod.cse@gangainstitute.com</a>	H.No-3/151, Kath Mandi, Railway Road, bahadurgarh-124507	
08.	Sh. Jitender Narwal		M.Tech, B.Tech	Teaching	9466962396	<a href="mailto:Erijtender11@gmail.com">Erijtender11@gmail.com</a>	VPO-Bhartana, Teh-Safidon, distt-Jind-126113	
09.	Sh. K. K. Kataria			DTE, Ex-Officio				
10.	Nominee by			RO, AICTE, CHandigarh		0172-2661201	<a href="mailto:nwroaict@gmail.com">nwroaict@gmail.com</a>	5 <sup>th</sup> Floor, DTE Building (Pb),

Signature of the Principal/ Head of the Institution

	Regional Officer(AICTE), NWRO, Chandigarh						sector 36A, Chandigarh
11.	Nominee by Regional Committee					Nomination Awaited	
12.	A Nominee of the Affiliating Body					Nomination Awaited	
13.	Nominee of Govt. of Haryana					Nomination Awaited	
14.	The Director, Technical Education, Haryana					Nomination Awaited	

**Whether Anti-ragging committee (As per All India Council for Technical Education notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009) constituted, displayed in the campus of the institute and hoisted on the website of institute?**

(Yes)

**Whether Grievance Redressal Committee in the Institute. (As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/Lega112012, dated 25.05.2012) constituted, displayed in the campus of the institute and hoisted on the website of institute?**

(Yes)

**Whether Internal Complaint Committee (ICC) (As per section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013) constituted, displayed in the campus of the institute and hoisted on the website of institute?**

(Yes)

**Whether Committee for SC/ST (As per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 of 1989, dated 11.09.1989) constituted, displayed in the campus of the institute and hoisted on the website of institute?**

(Yes)


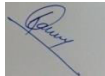
Signature of the Principal/ Head of the Institution

### PART- E: STAFF STATUS & REQUIREMENT

Norms for Faculty requirements and Recommended Cadre Ratio for Diploma Level Technical Institution (for Diploma Engineering / Pharmacy Courses as per AICTE APH 2018-19)




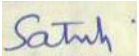





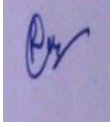
	Faculty : Student based on Approved Intake*	Principal/ Director	Head of the Department	Lecturer	Total
		A	B	C	D=A+B+C
Engineering and Technology/ Architecture/ Planning/ Applied Arts and Crafts, HMCT	1:25	1	1per Department	(S/ 25) – (A+B)	S/25
*Of which, a minimum of 80 % should be Regular/ full time faculty and the remaining shall be Adjunct Faculty/ Resource persons from industry as per Annexure 10.					
S = Sum of number of students as per "Approved Intake" at all years					

The faculty details for all the 03 years for the various diploma courses being offered by the institute be elaborated course wise as per the AICTE APH 2018-19 (tabulated above) in the table given below:




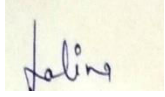

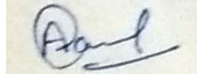

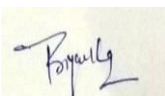


NAME OF THE DEAN EVENING SHIFT									
Stamp Size Photo	Date of Birth & Age	Qualification with Class obtained starting from the highest Degree	Corresponding Specialization	Date of Joining	Scale of Pay	Present Basic Pay	Total emoluments	Aadhaar Number	Signature
	11.07.1977 & 41 Years	Ph.D., M.TECH (1 <sup>st</sup> class) B.TECH (1 <sup>st</sup> class)	ECE ECE ECE	22.02.2011	Sixth Pay	Consolidated	71310/-	894810726530	

DEAN - EXPERIENCE					
Teaching			Industry		
Institution	Position	Years	Institution	Position	Years
VCE	Lecturer	0.5	Airvision	GET	3.9
PDMCE B.Garh	Asst. Proff.	2.7	Surya Roshni Ltd.	Engineer	1
GITAM, Kablana	H.O.D	7.2			

Signature of the Principal/ Head of the Institution


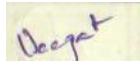





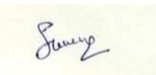

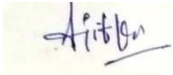

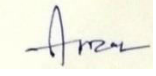
TEACHING FACULTY - QUALIFICATION											
Name of the Faculty Member with Stamp Size Photo	Designation	Department	Qualification with Class obtained starting from the highest Degree	Corresponding Specialization	Date of Birth & Age	Date of Joining	Scale of Pay	Present Basic Pay	Total emoluments	Aadhaar Number	Signature
 Mr. Vivek Arora	HOD	ECE	M. TECH (1 <sup>ST</sup> CLASS)	ECE	19-07-1972 & 41 YEARS	01-08-2012	6 <sup>TH</sup> PAY	21600	55960	782875596077	
			B. TECH (1 <sup>ST</sup> CLASS)	ECE							
 Mr. Satish	HOD	CIVIL	B.E.	CIVIL	16-04-1963 & 56 YEARS	31/07/2012	6 <sup>TH</sup> PAY	21600	48663	97450099584	
 Sh. Parvesh	HOD	MECH	M. TECH (1 <sup>ST</sup> CLASS)	MECH	19-10-1985 & 32 YEARS	01/08/2011	6 <sup>TH</sup> PAY	21600	51880	480919271018	
			B. TECH (1 <sup>ST</sup> CLASS)								
 Dr. Prem Ballabh	HOD	App. Sc.	Ph.D.	Chemistry	07-02-1979 & 39 years	19/01/2015	6 <sup>TH</sup> PAY	21600	34180	394791595814	
			M.Sc.								
			B.Sc.								
			M.Sc.								
			B.Sc.								
 Ms. Jyoti	Lecturer	ECE	M. TECH (1 <sup>ST</sup> CLASS)	ECE	05/01/1994 & 24 YRS.	15/10/2015	CONSOLIDATED	CONSOLIDATED	11275	415267472238	
			B. TECH (1 <sup>ST</sup> CLASS)								

Signature of the Principal/ Head of the Institution


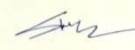

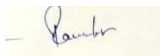

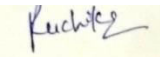



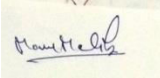

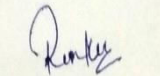
 <b>Mr. Vishal Munjal</b>	Lecturer	ECE	B. Tech	ECE	16.10.1990 & 27 years	01/09/2014	5 <sup>TH</sup> PAY	8000	14372	128934011625	
 <b>Ms. Lalina</b>	Lecturer	ECE	M. TECH (1 <sup>ST</sup> CLASS)	ECE	11.07.1984 33 years	04/02/2011	6 <sup>TH</sup> PAY	21600	35659	951037105163	
			B. TECH (1 <sup>ST</sup> CLASS)								
 <b>Mr. Amit Dalal</b>	Lecturer	ECE	M. TECH (1 <sup>ST</sup> CLASS)	ECE	23-01-1988 & 30 YEARS	02/08/2010	6 <sup>TH</sup> PAY	21600	53140	797103307332	
			B. TECH (1 <sup>ST</sup> CLASS)								
 <b>Ms. Priyanka Hooda</b>	Lecturer	ECE	M. TECH (1 <sup>ST</sup> CLASS)	ECE	12/02/1995 23 years	01/02/2016	CONSOLIDATED	CONSOLIDATED	8008	208276655211	
			B. TECH (1 <sup>ST</sup> CLASS)								
 <b>Ms. Mahajabeena Akhtar</b>	Lecturer	ECE	B. Tech	ECE	25.12.1991 26 years	03/10/2017	CONSOLIDATED	CONSOLIDATED	21000	519784532656	

Signature of the Principal/ Head of the Institution


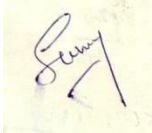

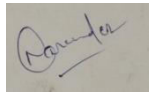

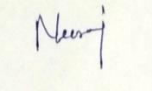

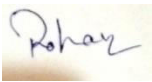



 <b>Mr. Deepak Rawat</b>	Lecturer	ECE	B. Tech ECE	23-12-1984 & 33 Years	01-08-2012	CONSOLIDATED	CONSOLIDATED	19819	429479841020	
 <b>Ms. Sonam Kumari</b>	Lecturer	CIVIL	M. TECH (1 <sup>ST</sup> CLASS) B. TECH (1 <sup>ST</sup> CLASS)	15/09/1989 & 28 Years	10/08/2015	6 <sup>TH</sup> PAY	21600	35300	463296331925	
 <b>Mr. Nitish Malik</b>	Lecturer	CIVIL	M. TECH (1 <sup>ST</sup> CLASS) B. TECH (1 <sup>ST</sup> CLASS)	14.03.1991 & 27 Years	06/08/2014	6 <sup>TH</sup> PAY	21600	33921	374725793133	
 <b>Ms. Sunena</b>	Lecturer	CIVIL	B. Tech CIVIL	17.03.1995 23 Years	01/01/2017	CONSOLIDATED	CONSOLIDATED	8866	508532179211	
 <b>Mr. Ajit Joon</b>	Lecturer	CIVIL	B. Tech CIVIL	25.09.1988 29 Years	01/01/2017	CONSOLIDATED	CONSOLIDATED	10462	628852537749	
 <b>Mr. Anzar Rabbani</b>	Lecturer	CIVIL	M. TECH (1 <sup>ST</sup> CLASS) B. TECH (1 <sup>ST</sup> CLASS)	31.03.1995 23 years	16/10/2017	CONSOLIDATED	CONSOLIDATED	20000	246211325840	


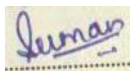





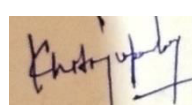

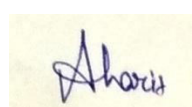

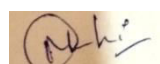
Signature of the Principal/ Head of the Institution


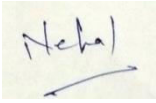

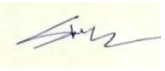



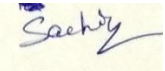

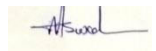
 <b>Mr. Shivam Singhal</b>	Lecturer	CIVIL	B. Tech	CIVIL	07.08.1996 21 Years	08/08/2017	5 <sup>TH</sup> PAY	8000	17000	629801735611	
 <b>Mr. Ravinder Kumar</b>	Lecturer	CIVIL	M. TECH (1 <sup>ST</sup> CLASS) B. TECH (1 <sup>ST</sup> CLASS)	CIVIL	23.05.1993 24 Years	23/10/2017	6 <sup>TH</sup> PAY	21600	27000	520735065265	
 <b>Ms. Ruchika Tyagi</b>	Lecturer	CIVIL	B. Tech	CIVIL	10.12.1993 24 Years	04/12/2017	CONSOLIDATED	CONSOLIDATED	17000	548739368905	
 <b>Ms. Reena</b>	Lecturer	CIVIL	M. TECH (1 <sup>ST</sup> CLASS) B. TECH (1 <sup>ST</sup> CLASS)	CIVIL	01.04.1991 & 27 Years	06/08/2014	6 <sup>TH</sup> PAY	21600	25000	349529214442	
 <b>Mr. Monu Malik</b>	Lecturer	MECH	M. TECH (1 <sup>ST</sup> CLASS) B. TECH (1 <sup>ST</sup> CLASS)	MECH	08.07.1986 31 Years	14/09/2015	6 <sup>TH</sup> PAY	21600	26094	914799616490	
 <b>Mr. Rinku</b>	Lecturer	MECH	M. TECH (1 <sup>ST</sup> CLASS)	MECH	28.08.1989 28 Years	06/08/2015	CONSOLIDATED	CONSOLIDATED	23074	404056076100	

Signature of the Principal/ Head of the Institution

			B. TECH (1 <sup>ST</sup> CLASS)									
 Mr. Sunny	Lecturer	MECH	M. TECH (1 <sup>ST</sup> CLASS) B. TECH (1 <sup>ST</sup> CLASS)	MECH	22.07.1990 & 27 Years	10/08/2015	6 <sup>TH</sup> PAY	21600	21050	561173512510		
 Mr. Narender	Lecturer	MECH	B. Tech	MECH	07.03.1992 & 26 Years	03/08/2015	CONSOLIDATED	CONSOLIDATED	17484	941732540800		
 Mr. Neeraj Deswal	Lecturer	MECH	M. TECH (1 <sup>ST</sup> CLASS) B. TECH (1 <sup>ST</sup> CLASS)	MECH	04.08.1993 24 Years	01/01/2017	CONSOLIDATED	CONSOLIDATED	14427	438583270200		
 Mr. Rohan Kumar	Lecturer	MECH	M. TECH (1 <sup>ST</sup> CLASS) B. TECH (1 <sup>ST</sup> CLASS)	MECH	13/12/1991 26 Years	16/08/2017	6 <sup>TH</sup> PAY	21600	22000	664658129343		
 DINESH D.O.P- 01-10-2015 Mr. Dinesh Kundu	Lecturer	MECH	B. Tech	MECH	09.10.1991 26 Years	01/08/2016	CONSOLIDATED	CONSOLIDATED	16385	867887094641		

Signature of the Principal/ Head of the Institution

 <b>Ms. Suman Singh</b>	Lecturer	App. Sci.	M.Phil ,MA	<b>ENGLISH</b>	11-07-1976 & 41 years	<b>01/08/2012</b>	<b>6<sup>TH</sup> PAY</b>	<b>21600</b>	<b>50255</b>	<b>732843951574</b>	
			B.Ed.								
			B.Sc.								
			B.Ed.								
			B.A.								
 <b>Ms. Poonam Dua</b>	Lecturer	App. Science	M.Phil ,MA, B.Ed, M.Ed	English	07.11.1984 & 33 years	<b>19/08/2014</b>	<b>6<sup>TH</sup> PAY</b>	<b>21600</b>	<b>34532</b>	<b>92575608584</b>	
 <b>Mr. Kuldeep</b>	Lecturer	Applied Science	M.sc. M.Phil	Applied mathematics	07.04.1985 & 33 Years	<b>16/08/2013</b>	<b>6<sup>TH</sup> PAY</b>	<b>21600</b>	<b>33436</b>	<b>655395102522</b>	
 <b>Ms. Kshitij</b>	Lecturer	Applied Science	M.sc., B.Sc	Applied Physics	14.04.1981 37 Years	<b>1/08/2011</b>	<b>6<sup>TH</sup> PAY</b>	<b>21600</b>	<b>32451</b>	<b>664417862974</b>	
 <b>Ms. Aseem Harit</b>	Lecturer	Applied Science	M.sc., B.Sc	Applied mathematics	10.12.1984 33 Years	<b>23/08/2016</b>	<b>6<sup>TH</sup> PAY</b>	<b>21600</b>	<b>33411</b>	<b>394791595814</b>	
 <b>Ms. Nidhi Garg</b>	Lecturer	Applied Science	M.sc., B.Sc	Applied Physics	26.09.1987 30 Years	<b>17/09/2013</b>	<b>6<sup>TH</sup> PAY</b>	<b>21600</b>	<b>32535</b>	<b>247223248787</b>	

 <b>Ms. Nehal Gupta</b>	Lecturer	Applied Science	M.sc., B.Sc	Applied Chemistry	23.12.1993 24 Years	16/08/2017	6 <sup>TH</sup> PAY	21600	25000	912340381367	
 <b>Ms. Sonia Tomar</b>	Lecturer	COMPUTER SCIENCE	M. TECH (1 <sup>ST</sup> CLASS) B. TECH (1 <sup>ST</sup> CLASS)	COMPUTER SCIENCE	31.07.1990 27 Years	06/08/2014	6 <sup>TH</sup> PAY	21600	22718	671433421920	
 <b>Mr. Narender Narwal</b>	Lecturer	COMPUTER SCIENCE	M. TECH (1 <sup>ST</sup> CLASS) B. TECH (1 <sup>ST</sup> CLASS)	COMPUTER SCIENCE	05.05.1989 28 Years	02/02/2015	6 <sup>TH</sup> PAY	21600	22792	807632358948	
 <b>Mr. Sachin Gupta</b>	LECTURER	MANAGEMENT	MBA	MANAGEMENT	27.02.1988 30 Years	27/07/2014	6 <sup>TH</sup> PAY	21600	23372	778684539428	
 <b>Ms. Neeraj Aswal</b>	LECTURER	ELECTRICAL ENGG.	B.TECH	ELECTRICAL ENGG.	01.11.1991 26 Years	08/03/2017	CONSOLIDATED	CONSOLIDATED	10230	438583270200	

**NOTE:** Faculty Cadre Qualifications and pay scales shall be as per Haryana Government / AICTE.

Signature of the Principal/ Head of the Institution


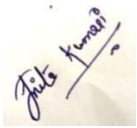
<b>TEACHING FACULTY - EXPERIENCE</b>							
<b>Sr. No</b>	<b>Name of the faculty Member</b>	<b>Teaching</b>			<b>Industry</b>		
		<b>Institution</b>	<b>Position</b>	<b>Years</b>	<b>Institution</b>	<b>Position</b>	<b>Years</b>
<b>1</b>	<b>Sh. Vivek Arora</b>	SBIET Sampla	HOD	3	AIRTEL	GE	1
		SBIET Sampla	Principal	1	Beb cock	Sys. Engg.	1
		SSITS Rudrapur	Principal	1	GITAM Kablana	HOD	3.7
<b>2</b>	<b>Sh. Satish</b>	CR inst Kanjawla	AP	3	-	-	-
		PDM	AP	3	-	-	-
		SKITM	AP	2	-	-	-
		GITAM Kablana	Lecturer	3.8	-	-	-
<b>3</b>	<b>Sh. Parvesh</b>	GITAM Kablana	AP	6 Years	-	-	-
<b>4</b>	<b>Dr. Prem Ballabh</b>	Guru Prem Sukh, Delhi	Lecturer	4.2 Years	-	-	-
		GITAM Kablana	Lecturer	3 Years	-	-	-
<b>5</b>	<b>Ms. Jyoti</b>	GITAM Kablana	Lecturer	3.5 Years	-	-	-
<b>6</b>	<b>Mr. Vishal Munjal</b>	GITAM Kablana	Lecturer	4 Years	-	-	-
<b>7</b>	<b>Ms. Lalina</b>	GITAM Kablana	Lecturer	7 Years	-	-	-
<b>8</b>	<b>Mr. Amit Dalal</b>	GITAM Kablana	Lecturer	7 Years	-	-	-
<b>9</b>	<b>Ms. Priyanka Hooda</b>	GITAM Kablana	Lecturer	2 Years	-	-	-
<b>10</b>	<b>Ms. Mahajabeena Akhtar</b>	GITAM Kablana	Lecturer	6 months	-	-	-
<b>11</b>	<b>Mr. Deepak Rawat</b>	GITAM Kablana	Lecturer	5 Years	-	-	-
<b>12</b>	<b>Ms. Sonam Kumari</b>	GITAM Kablana	Lecturer	2.5 Years	-	-	-
<b>13</b>	<b>Mr. Nitish Malik</b>	GITAM Kablana	Lecturer	4 Years	-	-	-
<b>14</b>	<b>Ms. Sunena</b>	GITAM Kablana	Lecturer	1 Years	-	-	-
<b>15</b>	<b>Mr. Ajit Joon</b>	GITAM Kablana	Lecturer	1 Years	-	-	-
<b>16</b>	<b>Mr. Anzar Rabbani</b>	GITAM	Lecturer	1.6 Years	-	-	-

**Signature of the Principal/ Head of the Institution**

		Kablana					
17	<b>Mr. Shivam Singhal</b>	GITAM Kablana	Lecturer	6 months	-	-	-
18	<b>Mr. Ravinder Kumar</b>	GITAM Kablana	Lecturer	6 months	-	-	-
19	<b>Ms. Ruchika Tyagi</b>	GITAM Kablana	Lecturer	6 months	-	-	-
20	<b>Ms. Reena</b>	GITAM Kablana	Lecturer	3.6 Years	-	-	-
21	<b>Mr. Monu Malik</b>	GITAM Kablana	Lecturer	4.6 Years	-	-	-
22	<b>Mr. Rinku</b>	GITAM Kablana	Lecturer	2.6 Years	-	-	-
23	<b>Mr. Sunny</b>	GITAM Kablana	Lecturer	2.5 Years	-	-	-
24	<b>Mr. Narender</b>	GITAM Kablana	Lecturer	2.6 Years	-	-	-
25	<b>Mr. Neeraj Deswal</b>	GITAM Kablana	Lecturer	1 Year	-	-	-
26	<b>Mr. Rohan Kumar</b>	GITAM Kablana	Lecturer	8 months	-	-	-
27	<b>Mr. Dinesh Kundu</b>	GITAM Kablana	Lecturer	1.6 Years	-	-	-
28	<b>Ms. Suman Singh</b>	NCR Polytech. Kulasi	Lecturer	2 Years	-	-	-
		CBS, Engg. College	Lecturer	2 Years	-	-	-
		GITAM, Kablana	Lecturer	5.7 Year	-	-	-
29	<b>Ms. Poonam Dua</b>	Balaji Polytechnic, Sampla	Lecturer	8 months	-	-	-
		Modern Institute of Polytechnic, Lakhanmajra	Lecturer	8 months	-	-	-
		PDM College for Women, Bahadurgarh	Lecturer	4 years	-	-	-
		GITAM Kablana	Lecturer	3.8 Years	-	-	-
30	<b>Mr. Kuldeep</b>	BCM	Lecturer	4 Years	-	-	-


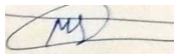
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		Polytechnic, Jhajjar					
		GITAM Kablana	Lecturer	4.5 Years	-	-	-
<b>31</b>	<b>Ms. Kshitij</b>	GITAM Kablana	Lecturer	7 Years	-	-	-
<b>32</b>	<b>Ms. Aseem Harit</b>	Lawrance College GuruGram	Lecturer	2 Years	-	-	-
		CBS, Jhajjar	Lecturer	4 Years	-	-	-
		WCTM, GuruGram	Lecturer	1 Year	-	-	-
		GITAM Kablana	Lecturer	2.7 Years	-	-	-
<b>33</b>	<b>Ms. Nidhi Garg</b>	GITAM Kablana	Lecturer	4.7 Years	-	-	-
<b>34</b>	<b>Ms. Nehal Gupta</b>	GITAM Kablana	Lecturer	7 months	-	-	-
<b>35</b>	<b>Ms. Sonia Tomar</b>	GITAM Kablana	Lecturer	2.7 Years	-	-	-
<b>36</b>	<b>Mr. Narender Narwal</b>	GITAM Kablana	Lecturer	3 Years	-	-	-
<b>37</b>	<b>Mr. Sachin Gupta</b>	GITAM Kablana	Lecturer	3.8 Years	-	-	-
<b>38</b>	<b>Ms. Neeraj Aswal</b>	GITAM Kablana	Lecturer	1 Year	-	-	-

LIBRARIAN AND PHYSICAL EDUCATION DIRECTOR										
Name with Stamp Size Photo	Designation	Qualification with Class obtained starting from the highest Degree	Previous Experience	Date of Birth & Age	Date of Joining	Scale of Pay	Present Basic Pay	Total emoluments	Aadhaar Number	Signature
 Ms. Anita Kumari	Librarian	M.Lib.	7 Years	03.02.1985 & 33 YEARS	4/7/2012	Consolidated	Consolidated	28292	984814133895	

Signature of the Principal/ Head of the Institution

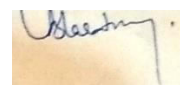
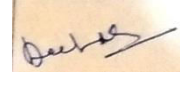


 Mr. Mahender Singh	<b>Physical Education Director</b>	M.A Edu.	Phy.	6.6 Years	05.05.1979 36 Years	01/04/2013	Consolidated	Consolidated	20150	621235677680	
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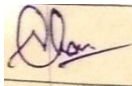
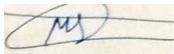
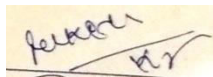

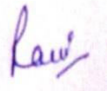
WORKSHOP AND TECHNICAL SUPPORTING STAFF													
S. No	Name of the Staff	Department	Laboratory	Designation	Qualification	Previous Experience	Date of Birth & Age	Date of Joining	Scale of Pay	Present Basic Pay	Total emoluments	Aadhaar Number	Signature
1	Mr. Monu Malik	ME	Workshop	Workshop Supdt.	M.Tech, B.Tech	4.6 Years	08.07.1986 31 Years	14/09/2015	6 <sup>TH</sup> PAY	21600	26094	9147996164 90	
2	Mr. Mukesh Kumar	ME	Workshop	Instructor	ITI, CTI	17 Years	27/06/1973 44 Years	13.09.2012	Consolidated	Consolidated	13138	96447399948 8	
3	Mr. Manoj	CSE	Computer lab	Lab Asst.	MCA	5 Years	28/12/1990 & 27 Years	16.08.2013	Consolidated	Consolidated	11795	82751410750 7	
4	Ms. Anju	App. Sci.	Physics Lab	Lab ALAsst.	12 <sup>th</sup> , 2 Yrs Diploma in Computer	3 year	07/05/1991 & 26	13/8/2012	Consolidated	Consolidated	12381	395109386958	
5	Mr RajPal	ECE	ECE lab	Lab Tech.	Diploma	32 year	08/06/1966 51 Years	1/8/2011	Consolidated	Consolidated	15796	6070506952 08	

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6	Mr. Anuj	App/ Sci.	Chemistry Lab	Lab Tech.	B.Sc	9 Years	21/08/1985 32 Years	25/08/2009	Consolidated	Consolidated	19044	6774161846 14	
7	Mr. Narender Singh	Mechanical	Me Lab	Lab Tech.	Diploma	27Years	10/08/1968 & 49 Years	11/08/2008	Consolidated	Consolidated	19445	2574535143 93	
8	Sandeep Ranga	Electrical	Electrical Workshop	Lab Asst.	Diploma	8 Years	16/10/1988 & 29 Years	16/08/2010	Consolidated	Consolidated	12432	20671356455 4	
9	Basant Kumar	CSE	Computer Centre	Asst. System Engineer	MCSE, Diploma	7 Year	30/11/1982 & 35 Years	08/07/2011	Consolidated	Consolidated	24073	297555089220	

MINISTERIAL STAFF												
S. No	Name of the Staff	Place of Work	Designation	Qualification	Previous Experience	Date of Birth & Age	Date of Joining	Scale of Pay	Present Basic Pay	Total emoluments	Aadhaar Number	Signature
1	Mr. Umesh Bhardwaj	Admin	Supdt. Office	B. Com, M. Com, MBA, LLB	17 Years	25/11/1979 & 38 Years	13.04.2013	Consolidated	Consolidated	39504	632697597210	
2	Mr. Deepak	Admin	PA to Dean	B. Com	12 Years	21/10/1980 & 36 Years	04.01.2014	Consolidated	Consolidated	23434	206282325333	

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3	Ms. Pushplata	Library	Lib. Asst.	B.Lib	5 Years	15/02/1989 & 28 Years	16.08.2013	Consolidated	Consolidated	8008	855742491690	
4	Mr. Salim Khan	Admin	Account Assistant	BA	17 Years	11/05/1974 43 Years	25/06/2012	Consolidated	Consolidated	20539	207699206361	
5	Mr. Mahender Singh	Hostel	Hostel Warden	BA	6.6 Years	30/9/1957 56 Years	23/11/2012	Consolidated	Consolidated	16200/-	621235677680	
6	Mr. Mukesh	Admin	Security Officer	BA	12 Years	07/05/1975 & 42 Years	01/03/2014	Consolidated	Consolidated	16675	358921108263	
7	Mr. Sumer Chand	Admin	Peon	8 <sup>th</sup>	5 Years	2/2/1980 37 Years	13/08/2012	Consolidated	Consolidated	7563	529122908683	
8	Mr. Ravi Chopra	Library	Library Attendant	12 <sup>th</sup>	6 Years	7/10/1986 30 Years	13/08/2012	Consolidated	Consolidated	7563	376014463161	

### PART F: INFRASTRUCTURAL FACILITIES

Norms for Land requirement and built-up area for Diploma Level Technical Institution (for Diploma Courses as per AICTE APH 2018-19)

#### PHYSICAL INFRASTRUCTURE - COMPLETE DETAILS OF BUILT-UP AREA

Signature of the Principal/ Head of the Institution

S. No	Built-up (Carpet) Area	FIRST YEAR , SECOND YEAR & THIRD YEAR			
		Type of Structure [RCC/ACC]	Required Area [sq.m] as per AICTE	Available Area [sq.m]	Shortfall, if any
(a)	Instructional area [INA]	RCC	8573	9426	No
(b)	Administrative area [ADA]	RCC	750	813	No
(c)	Amenities area [AMA]	RCC	437.6	1078	No
(d)	Circulation area [CIA]	RCC	1952.12	2829	No
[CIA = 0.25 x (INA+ADA+AMA)]		<b>TOTAL AREA :</b>	<b>11712.72</b>	<b>14146</b>	No

ADMINISTRATIVE AREA REQUIREMENT FOR DIPLOMA COURSES				
Particulars	Number of rooms required	Minimum Carpet Area required	Carpet Area available	Shortfall w.r.t. Number of Room & Carpet Area
Principal / Director room	01	30 sqm	30 sqm	No
Board room	01	20 sqm	30 sqm	No
Office all inclusive	01			
	Campus having one program	150 sqm	NA	NA
	Campus having more than one program	300 sqm	314 sqm	No
Department offices	01/Deptt.	20 sqm	192 sqm	No
Cabins for HOD's	01	10 sqm	92 sqm	No
Faculty rooms	-	30 sqm (subject to minimum 5 sqm for each faculty member)	212 sqm	No
Central stores	01	30 sqm	30sqm	No
Maintenance Room	01	10 sqm	14sqm	No
Security Room	01	10 sqm	12sqm	No
Housekeeping Room	01	10 sqm	12sqm	No
Pantry for staff (Desirable)	01	10 sqm	15sqm	No
Examination control office (Confidential Room)	01	40 sqm	36sqm	No
Placement office	01	50 sqm	51 sqm	No

IMPORTANT INFRASTRUCTURE REQUIREMENT FOR DIPLOMA COURSES				
Particulars	Number of rooms	Minimum Carpet Area	Carpet Area available	Shortfall w.r.t.

Signature of the Principal/ Head of the Institution

	required	required		Number of Rooms & Carpet Area
Computer Centre	01	150 sqm	150 sqm	No
Library and Reading Room	01	400 sqm	412 sqm	No
Seminar Hall	01	132 sqm	918 sqm	No
Smart class room	01	66 sqm	66 sqm	No
Language laboratory	01	66 sqm	71 sqm	No

<b>INFRASTRUCTURE REQUIREMENT FOR DIPLOMA COURSES IN ENGG.</b>					
Particulars	Number of rooms required	Number of rooms available	Minimum Carpet Area required	Carpet Area available	Shortfall w.r.t. Number of Rooms & Carpet Area
I	II		III	IV	V
Lecture Rooms	15	26	792 sqm	1865 sqm	No
Tutorial Rooms	4	10	132 sqm	360 sqm	No
Total no. of <b>Labs</b> for (Diploma Engg. Courses Laboratories for the 1st year includes Physics and Chemistry Laboratory each of 66 sqm are required)	15	53	990 sqm	3813 sqm	No
<b>Workshop</b> for all courses	01	01	200 sqm	213 sqm	No
<b>Additional Workshop</b> (for category "X" courses) Category X of Courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied Courses of each.	04	04	800 sqm	864 sqm	No
Drawing Hall	01	01	132 sqm	146 sqm	No

<b>BASIC AMENITIES FOR DIPLOMA COURSES</b>				
Toilets (Ladies & Gents)	01	150 sqm (Campus having one program)	NA	NA
		350 sqm (Campus having more than one program)	490 sqm	No

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Toilets for <i>Divyang</i>	01	---	150 sqm	No
Girls Common Room	01	75 sqm	114 sqm	No
Boys Common Room	01	75 sqm	114 sqm	No
Canteen/cafeteria (Desirable)	01	150 sqm	176 sqm	No
First aid-cum-sick room	01	10 sqm	19 sqm	No
Drinking water facility (water cooler) essential	Adequate nos. (with attached water purifiers)	--	Adequate	No
Principal's Quarters	Desired	150 sqm	Not Available	No
Guest House	Desired	30 sqm	48 sqm	No
Sports Club / Gymnasium / Playground	Desired	200 sqm	225 sqm	No
Auditorium / Amphi Theater	Desired	400 sqm	450 sqm	No
Boys Hostel	Desired	Adequate	No	No
Girls Hostel	Desired	Adequate	No	No

### COMPUTERS, SOFTWARE, INTERNET AND PRINTERS

Program	Number of PCs/ Laptops to students ratio (Min 20 PCs)	Legal System Software	Legal Application Software	LAN and Internet	Mail Server and Client	Printers including Color Printer (% of total number of PCs/ Laptops)
Engineering/ Technology	1:6	03	20	All	Desired	5%
HMCT	1:6	01	10	All	Desired	5%
Diploma	1:6	03	27	All	Available	33

**NOTE:**

1. At least 4Mbps Wi-Fi connectivity at 4 or 5 hotspots shall be made available.
2. Library, Administrative offices and Faculty members shall be provided with exclusive computing facilities along with LAN and Internet. This shall be considered as over and above the requirement meant for PCs to student's ratio.
3. Every department shall have separate computer Laboratory with at least 20 computers. A centralized computer Laboratory with at least 100 computers.

### BOOKS, JOURNALS AND LIBRARY FACILITIES

**Signature of the Principal/ Head of the Institution**

Program	Total number of Divisions	Titles	Volumes	National Journals	Reading Room seating	Multimedia PCs for Digital Library/ internet Surfing located in reading room
		<b>Number</b>			<b>Percentage of total students</b>	
Engineering and Technology	B	50#	250xB#	3xB#	15 % (Max 150)	1 % (Max 10)
		25 per* Course	125 per*Course			
HMCT	B	50#	250xB#	3xB#		
		25 per* Course	125 per*Course			
<b>Diploma</b>	<b>5</b>	<b>346</b>	<b>9500</b>	<b>15</b>	<b>160</b>	<b>10</b>

**NOTE:**

1. B=Number of divisions at 1st year (Shift 1+2) + Number of 2nd year direct divisions (Shift 1+2)
2. #Book titles and volumes required at the time of starting new Institution.
3. Total numbers of titles and volumes shall be increased in continuation till 15 years, which shall be the minimum stock of books. However, Institutions shall have to add annual increment of books as specified in Approval Process Handbook 2018-19.
4. \*Annual increment.
5. Digital Library facility with multimedia facility is essential.
6. Reprographic facility in the library is essential.
7. Document scanning facility in the library is essential.
8. Library books/ non books classification as per standard classification methods is essential.
9. Availability of NPTEL facility at the library is essential.

**ESSENTIAL AND DESIRABLE REQUIREMENTS AS PER AICTE APH 2018-19**

Sr. No	Description	Availability [YES / NO]	Details to be provided. [Number, if so required]
<b>Essential Requirements</b>			
1.	Standalone Language Laboratory	<b>YES</b>	30+1 Computer console, ETNL Software
2.	Potable Water supply and outlets for drinking water at strategic locations	<b>YES</b>	Refer Annexure-3
3.	Electric supply	<b>YES</b>	Refer Annexure-4
4.	Sewage Disposal system	<b>YES</b>	Refer Annexure-5
5.	Telephone	<b>YES</b>	Refer Annexure-6

Signature of the Principal/ Head of the Institution

6.	Vehicle parking	<b>YES</b>	Available
7.	Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the Web site of the Institution.	<b>YES</b>	Refer Annexure-7
8.	Copies of AICTE approvals (LoA and EoA of subsequent years) obtained since inception of the Institution till date shall be placed in the web site of the Institution	<b>YES</b>	Refer Annexure-8
9.	Digital payment for all financial transactions as per MHRD directives	<b>YES</b>	
10.	Provision to watch MOOCS courses through Swayam	<b>YES</b>	
11.	Display board within the premises as well as in the web site of the of Institution indicating the Chairman / President of the Trust of the institute, faculty available, facilities offered / available at the institute and feedback facility of students	<b>YES</b>	Refer Annexure-9
12.	Implementation of Unnat Bharat Abhiyan	<b>YES</b>	Refer Annexure-10
13.	Barrier Free Built Environment for disabled and elderly persons including availability of specially designed toilets for ladies and gents separately (as per Chapter V of Approval Process Handbook 2018-19).	<b>YES</b>	Refer Annexure-11
14.	Safety and Security measures in the Campus (as per Chapter V of Approval Process Handbook 2018-19 and Safety Guidelines issued by Department of Technical Education, Haryana)	<b>YES</b>	
15.	Safety provisions including fire and other calamities (Refer Annexures 8 and 9 of Approval Process Handbook 2018-19)	<b>YES</b>	Refer Annexure-12
16.	Implementing Food Safety and Standards Act, 2006 in the Institution	<b>YES</b>	
17.	General Insurance provided for assets against fire, burglary and other calamities	<b>YES</b>	Refer Annexure-13
18.	All weather approach road suitable for use by Motor vehicle- Motorized Road	<b>YES</b>	
19.	General Notice Board and Departmental Notice Boards	<b>YES</b>	
20.	First aid, Medical and Counseling Facilities	<b>YES</b>	Refer Annexure-14
21.	Appointment of Student Counselor	<b>YES</b>	Refer Annexure-15
22.	Group Insurance to be provided for the employees	<b>YES</b>	Refer Annexure-16
23.	Insurance for students	<b>YES</b>	Refer Annexure-17
24.	Institution-Industry Cell	<b>YES</b>	Refer Annexure-18

**Signature of the Principal/ Head of the Institution**



25.	Placement Cell	<b>YES</b>	
26.	Applied for membership of National Digital Library	<b>YES</b>	Refer Annexure-19
27.	Strong Room [Storing QPs & ASs]	<b>YES</b>	
28.	Security arrangement [Day / Night]	<b>YES</b>	
29.	Sufficient halls for Examination	<b>YES</b>	
<b>Desirable Requirements</b>			
30.	Implementation of the schemes announced by MHRD	<b>YES</b>	
31.	Offering of Skill development Courses approved by the Council	<b>YES</b>	
32.	Participation in the National Institutional Ranking Framework (NIRF)	<b>YES</b>	Refer Annexure-20
33.	Fabrication facility Laboratory (FABLAB)/ Tinkering Laboratory/ Innovation Laboratory	<b>YES</b>	
34.	Backup Electric Supply	<b>YES</b>	Refer Annexure-21
35.	Availability of at least ONE Smart Classroom per Department	<b>YES</b>	
36.	Rain Water Harvesting and installation of grid connected solar rooftops/ Power Systems	<b>YES</b>	
37.	Waste management and environment improvement measures to ensure a sustainable Green Campus	<b>YES</b>	
38.	Public announcement system at strategic locations for general announcements/ paging and announcements in emergency.	<b>YES</b>	
39.	Enterprise Resource Planning (ERP) Software for Student-Institution-Parent interaction	<b>YES</b>	
40.	Transport	<b>YES</b>	
41.	Post, Banking Facility/ ATM	<b>YES</b>	
42.	CCTV Security System	<b>YES</b>	
43.	LCD (or similar) projectors in classrooms	<b>YES</b>	
44.	Staff Quarters	<b>NOT AVAILABLE</b>	
45.	Display of Courses and "Approved Intake" in the Institution at the entrance of the Institution. Courses taken through duly recognized MOOCs shall be used as Supplementary Courses.	<b>YES</b>	
46.	Implementation of Unnat Bharat Abhiyan/ Saansad Adarsh Gram Yojana (SAGY)	<b>YES</b>	

**Signature of the Principal/ Head of the Institution**

47.	Implementation of Startup Policy	<b>NO</b>	
48.	Intellectual Property Right Cell	<b>NO</b>	
49.	Availability of quality sanitary napkins through sanitary napkin vending machines and ensuring safe and environment friendly disposal of used sanitary napkin through sanitary napkin incinerator	<b>NO</b>	

### PART G – DETAILS OF MACHINERY/ EQUIPMENT

<b>MACHINERY/EQUIPMENTS</b>		
1.	Whether Machinery/Equipments for all the Laboratories / Workshops as per the syllabus prescribed by HSBTE available?	Refer Annexure-22
2.	Whether all the existing Machinery/Equipments are entered in Stock Register?	<b>YES</b>
3.	Whether all the existing Machinery/Equipments are in working condition or not ?	<b>YES</b>
4.	If not, list out the Machinery/Equipments that are not in working condition	<b>NO</b>
5.	Whether any Machinery/Equipments are likely to be purchased in respect of the Courses for which extension of approval is applied	<b>YES</b>
6.	If YES, list out the Machinery/Equipments	Refer Annexure-23
<b>NOTE:</b> Course wise list of equipments and its adequacy as per the syllabus prescribed by HSBTE [for a batch of 30 students] be annexed for all the diploma courses being offered by the institute		

### PART H – FINANCIAL & PHYSICAL RESOURCES

Budgeted Expenditure for the year 2017-18

<b>Expenditure Heads</b>	<b>Budget (In lakhs)</b>	<b>Actual Expenditure</b>	<b>Shortfall if any</b>
<b>I. Academic Buildings:</b>			
- Construction	<b>NIL</b>	<b>NIL</b>	
- Maintenance Expenses	<b>24.52</b>	<b>21.14</b>	
<b>II. Laboratories/Computing Centre</b>			
- New Equipment	<b>2</b>	<b>1.5</b>	
- Furniture	<b>1</b>	<b>0.9</b>	
- Operation & Maintenance	<b>0.8</b>	<b>0.85</b>	
<b>III. Salary</b>			
- Salary of Teaching Staff	<b>390</b>	<b>448.45</b>	
- Salary of Non-Teaching Staff	<b>90</b>	<b>149.48</b>	

Signature of the Principal/ Head of the Institution

<b>IV. Faculty/Staff Development</b> (Seminars/Workshops/Incentive Schemes/Training/Higher Studies)	<b>4</b>	<b>5.8</b>	
<b>V. Library</b>			
- Books	<b>2</b>	<b>3.1</b>	
- Journals ,e-journals	<b>0.2</b>	<b>1.4</b>	
- E-library	<b>0.4</b>	<b>0.4</b>	
<b>VI. Services</b>			
- Administration/Transport/Hostels/Canteen /Security/Water/Electricity/P&T:	<b>90</b>	<b>71.8</b>	
- Hostel Maintenance	<b>10</b>	<b>13.5</b>	
- Landscaping	<b>8</b>	<b>12.5</b>	
- Internet facility	<b>1.9</b>	<b>2.1</b>	
	<b>2.1</b>	<b>4.01</b>	
<b>VII. Students Activities</b>			
- Extracurricular/Co-curricular/ Sports/Cultural /extra classes	<b>15</b>	<b>24.21</b>	
<b>VIII. Medical Expenses</b> -Full time or otherwise	<b>0.40</b>	<b>1.20</b>	
<b>IX. Any Other, please specify</b>			
	<b>2.5</b>	<b>3.75</b>	

Latest Balance Sheet of the Society certified from CA is to be attached. -

**Refer Annexure-24**

### PART I – STUDENT RELATED INFORMATION

Academic Performance of Last three Years (Attach Annexure if required)

S. No.	Course	Year	Sanctioned intake	No. of students admitted	Number of students Appeared in Board Exams	Students Passed	Passed with 1 <sup>st</sup> Division	Pass Percentage
					A	Number (B)		(B/A)*100
1.	Civil Engineering	1 <sup>st</sup> year	<b>120</b>	<b>79</b>	<b>52</b>	<b>4</b>	<b>4</b>	<b>7.69</b>
		2 <sup>nd</sup> year			<b>55</b>	<b>12</b>	<b>12</b>	<b>21.81</b>
		3 <sup>rd</sup> year			<b>58</b>	<b>18</b>	<b>18</b>	<b>31.03</b>
2.	Electronics & Communication Engineering	1 <sup>st</sup> year	<b>60</b>	<b>52</b>	<b>33</b>	<b>3</b>	<b>3</b>	<b>9.09</b>
		2 <sup>nd</sup> year			<b>25</b>	<b>4</b>	<b>4</b>	<b>16</b>
		3 <sup>rd</sup> year			<b>19</b>	<b>4</b>	<b>4</b>	<b>21.05</b>
3.	Mechanical Engineering	1 <sup>st</sup> year	<b>120</b>	<b>120</b>	<b>108</b>	<b>9</b>	<b>9</b>	<b>8.33</b>
		2 <sup>nd</sup> year			<b>101</b>	<b>12</b>	<b>12</b>	<b>11.88</b>
		3 <sup>rd</sup> year			<b>81</b>	<b>13</b>	<b>13</b>	<b>16.04</b>

Signature of the Principal/ Head of the Institution

## Up keep of Attendance Record of Students

S. No.	Course / with year/ Semester	Hours of teaching from start of session	Total students on roll	Number of students				Remarks
				Above 75%	Above 70%	Above 65%	Above 60%	
1.	1.	Civil Engineering 2017-18 2 <sup>nd</sup> sem	52	22	20	50	52	
2.	2.	Civil Engineering 2017-18 4 <sup>th</sup> sem	55	18	25	51	55	
3.	3.	Civil Engineering 2017-18 6 <sup>th</sup> sem	58	26	22	55	58	
4.	4.	Electronics & Communication Engineering 2017-18 2 <sup>nd</sup> sem	33	8	20	30	33	
5.	5.	Electronics & Communication Engineering 2017-18 4 <sup>th</sup> sem	25	12	8	22	25	
6.	6.	Electronics & Communication Engineering 2017-18 6 <sup>th</sup> Sem	19	4	10	16	19	
7.	7.	Mechanical Engineering 2017-18 2 <sup>nd</sup> sem	108	78	85	100	108	
8.	8.	Mechanical Engineering 2017-18 4 <sup>th</sup> sem	101	77	92	96	101	
9.	9.	Mechanical Engineering 2017-18 6 <sup>th</sup> sem	81	54	65	78	81	

**Details:**

- i. Merit position/toppers branch wise in the HSBTE Exams, if any. **NIL**

**Signature of the Principal/ Head of the Institution**

- ii. Awards awarded by the Polytechnic to the academic toppers of the Polytechnic. **Golden Eagle Awards**
- iii. Steps taken for improving the academic results.
  - a. **Instituted Academic Honors for meritorious students.**
  - b. **Teacher-guardians for regular counseling and follow up.**
- iv. Conduct of extra classes for weak/ needy students (Please attach copy of time table also). **Yes**
- v. Total no. of working days observed in Semester (Please attach copy of time table also).
- vi. Whether Alumni association is formed or not. **Yes**
- vii. Efforts made for quality teaching/ improving pedagogy/ personality development & improvement in Communication Skill of students. **Yes**
  - a. Workshops and seminars are arranged in institute campus regularly.,
  - b. a workshops on virtual lab have been conducted in institute campus under MHRD project led by IIT, Delhi.
  - c. The institute has enrolled as the **Nodal Centre** for the Virtual Lab project.
  - d. Work shop on Mat lab was organized in the Institute campus by IIT Kanpur
  - e. A workshop on Induction training for Technical Teachers was organized via ICT by NITTTR, Chanidigarh.
  - f. Seminar was conducted in the institute for Civil, ECE and Mech. Branch by Various Companies by time to time.
  - g. Classes for students are conducted in seminar hall via PPT.
  - h. A complete course overview and previous year question papers are discussed in the class room and study material is provided to the students keeping in mind the curriculm and expected questions in the examination.
  - i. At least two practicals are performed outside curriculum keeping in view the needs of industry now a days.
- viii. Steps taken for improving academic ambience of the Polytechnic like land scaping, horticulture, tree plantation etc. - A massive landscaping is in progress on the campus. A lush green play ground, an Amphi Theatre, and a recreation park have been completed. Beautiful plants are maintained in the campus to improve general ambience.
- ix. Utilization of student fund for student welfare activities.
- x. Teaching-Learning process:
  - a. Whether Academic Calendar implemented? (Yes)
  - b. Whether Teaching Aids used? (Yes)
  - c. Whether Student Feedback implemented? (Yes)
  - d. Any new innovation/ practice / technique adopted in teaching? (Yes)
  - e. Whether Teacher's Diary maintained? (Yes)

### **Industry Institution Interaction & Placements**

#### **(a) Mention the following details if any.**

- i. Details of industrial tours/visits/ seminar etc. organized in the previous academic session
- ii. Consultancy
- iii. Industrial Project Work
- iv. Seminars/Conferences/Lectures with industry partnership **Refer Annexure-25**

#### **(b) Student's Placement:**

- i. Whether training and placement cell has been established? Yes

**Signature of the Principal/ Head of the Institution**

- ii. Name of the Training and Placement Officer Mr. Mohit Tomar.
- iii. Qualification and Experience of Training and Placement Officer M.Tech 7 Years
- iv. Number of companies which visited the Institute during the last three years for campus interviews (Please supply the list of companies) & efforts made for improving Industrial Institution Interaction.
- v. Number of extension lectures delivered by outside experts during the last three years
- vi. Course wise number of students placed during the last 3 years:

Course	No. of Eligible Students	No. of Students Placed	Percentage
2017-18	140	95	67.85
2016-17	132	87	65.9
2015-16	95	52	54.73

### Extra Curricular Activities

Brief account of the activities/ achievements of the Institute during the previous year:

- i. Games and sports
- ii. Debates/ Paper presentation / Quiz Competitions etc. *Achievers-2018*
- iii. Cultural activities *Achievers-2018*
- iv. NCC/NSS **One unit has been allotted to the institute in 2012.**
- v. Students help desk **Available**
- vi. Any other  
(Games and sports: Annual **sports meet covers games like Cricket, Football, Table Tennis, Basket Ball**  
Debates/ Paper presentation / Quiz Competitions / etc.: **Technical Projects and Paper presentations are held at National level during Achievers – 2018, a National level Students' Technical Symposium held in the month of April. The event also staged Cultural activities**  
**Refer Annexure-26**

### PART J – FACULTY DEVELOPMENT INITIATIVES

- i. Number of faculty sponsored by the institute since its inception to till date for improvement of academic qualification teaching skills etc. - **6**
- ii. Number of faculty sponsored to attend training conference and other professional meeting within and outside the country and the total amount spent for this purpose by the Institute/ Trust/ Society. - **38**
- iii. Number of faculty sponsored for industrial training. **26**
- iv. Does the institute possess any faculty development plan, if so give the details.

### PART K – OTHERS

1. Please state whether the applicant is running and / or managing any other technical / professional institution which is approved in the premises on sharing basis. If so, please give the name of the programs / courses being conducted. - **NO**
2. Whether the applicant has any Court Case in respect of violation of provisions of State Govt. / UGC or that of any other statutory body including AICTE / NCHMCT / PCI. - **NA**
3. Has the institute ever been served show cause notice by the Board for indulging in malpractices in conduct of Board examination? If Yes, Please mention the details and its present status. - **NO**
4. Has the institute ever been served show cause notice by the DTE / AICTE / PCI / NCHMCT / HSBTE for indulging in malpractices / violation of rules, etc? If Yes, Please mention the details and its present status. - **NO**

Signature of the Principal/ Head of the Institution

5. Please submit status of compliance in respect of various conditions / guidelines as per latest AICTE approval Letter.
6. Please submit status of compliance in respect of Grievance Redressal Committee for students as notified by AICTE.
7. Please submit status of compliance in respect of various conditions / guidelines as per latest DTE / State Govt. NOC.
8. Whether any deficiencies were reported by the AICTE during last two years? If Yes, Please submit the compliance of these deficiencies.
9. Whether any deficiencies were reported by the DTE / HSBTE during last two years? If Yes, Please submit the compliance of these deficiencies.
10. Please describe briefly future plans for improvements in infrastructure / expansion in academic and other activities to fully meet the norms and standards.

Name and Signature of the Principal /  
Director of the Institution.

Counter signed by:

(Chairman / President of the Society / Trust / Board)

(Two Members on Society/Trust/Board)

**Signature of the Principal/ Head of the Institution**